

POLICY 10.01: PASTORAL CARE AND NOTIFICATION OF CONCERN FOR STUDENT WELFARE

All students are made aware of, and have access to, appropriate pastoral care arrangements and access to, and use of, counselling with the School.

An ethos of care is embedded in our school and organisational values. Pastoral Care is every employee's job, however, in situations of higher need, young people are to be referred to our Case Manager, Counsellor and/or School Chaplain. Students requiring health and/or medical services and support or medication will be assisted to access these in an appropriate manner. See Medication Administration Policy and Procedure.

We define Pastoral Care as:

1. Fostering young people's social, emotional, physical and spiritual development
2. Encouraging values of mutual respect through extra-curricular activities
3. Enhancing students' wellbeing which is increasingly attributed to:
 - 3.1. School conditions
 - 3.2. School relationships
 - 3.3. Means of fulfilment
 - 3.4. Health status

The School takes extensive measures to identify students with special needs and provide them with an appropriate level of support to assist such students with their schooling with minimal disruption, taking into account the resources available. The Learning Support Teacher conducts LLN assessments as soon as a student commences their placement at NGC and monitors their progress.

The Case Manager assess the wellbeing and welfare circumstances of each new student and monitors their supports. If considered urgent, the Case Manager will remove the student in question and address the issue immediately. See Child Protection Policy.

Should a staff member have concerns regarding the welfare of a student they are required to raise this issue as soon as possible with the Case Manager, Counsellor, Deputy Principal, or Principal. If the situation is deemed critical the Case Manager will inform the other staff members.

Mindful of the Confidentiality Policy, and unless deemed urgent, the issue will be raised at the weekly SET meeting for input from other support staff.

For responses to serious incidents and emergencies, refer to the Critical Incident Management Policy and Procedure.